











## Scholarship Recipient Requirements

for scholarships \$5,000 and above

The KMF Scholarships are awarded to students who exhibit excellence in education, leadership and community service. Scholars are expected to uphold these characteristics and meet the below requirements in order to receive their scholarship funds.

Scholars must:

-  Remain enrolled in consecutive semesters (not including summer), in at least 12 hours per semester;
-  Maintain a GPA of at least 3.2 or higher on a 4.0 scale;
-  Complete at least 20 volunteer hours per semester with the Kailee Mills Foundation while on the Kailee Mills Foundation Scholarship. A list of opportunities will be provided.
-  Sign a seat belt pledge.
-  Post on your social media platforms 3 times per semester about the foundation, our events, fundraisers, and/or seat belt safety campaigns;
-  Create a fundraiser benefiting Kailee Mills Foundation for a significant date. Some examples are: Your birthday, Kailee's angelversary (10/28), Kailee's birthday (5/27), Seat Belt Safety Awareness Month (May), National Seat Belt Day (11/14) etc...
-  Uphold high moral and ethical standards that resemble Kailee Mills Foundation's core values of compassion, community service and prioritizing the safety of others;
-  Not be arrested or convicted of a felony or activities involving driving intoxicated, driving distracted, not wearing a seat belt, or other illegal activities involving drugs or alcohol that would endanger yourself or others (a background check is completed on \$20,000 scholarship recipients each semester).



## Requirements to Receive Funds

### Class Registration and Payment Instructions:

- No later than 7-10 days prior to the payment deadline for that semester, the recipient must provide verification of at least 12 registered hours, along with payment instructions and deadlines to [shirley@kaileemillsfoundation.org](mailto:shirley@kaileemillsfoundation.org).

### Other Applicable Expenses:

- Any remaining amount, after tuition, can be applied to room and board, books and/or on-campus meal plans. If this applies, provide documentation, payment instructions and deadlines to [shirley@kaileemillsfoundation.org](mailto:shirley@kaileemillsfoundation.org).
- If you must pay the room and board, books, and/or meal plans directly, then provide a receipt showing payment for reimbursement. Reimbursement is only allowed for this section, and does not apply to tuition payments, which Kailee Mills Foundation pays directly to the institution.

### Post Semester Reporting:

At the end of each semester, after grades have been released, the scholar must upload the following information to the post semester page.

- Proof that at least 12 hours were maintained during the semester with current GPA
- Proof of Kailee Mills Foundation volunteer hours
- Provide a copy of your 3 social media post (screenshots accepted)
- Provide fundraiser details
- Update on progress and future plans, as well as how the KMF scholarship has helped accomplish your goals so far

Please note: Payments for any upcoming semesters will not be processed until the requirements to receive funds have been received. Please contact Shirley Guzman for questions.